

**Community Services and Operations Committee**  
**Comité des services communautaires et des opérations**

**Agenda 18**  
**Ordre du jour 18**

**Wednesday, November 10, 1999 - 9:15 a.m.**  
**Le mercredi 10 novembre 1999 - 9 h 15**

**Victoria Hall, First Level**  
**Bytown Pavilion, City Hall**

**Salle Victoria, niveau 1**  
**Pavillon Bytown, hôtel de ville**





**Members' Reports - Enquiries**  
**Rapports des membres - demandes de renseignements**

Councillor/Conseiller Stéphane Émard-Chabot, Chairperson/président

Councillor/Conseillère Inez Berg, Vice-Chairperson/vice-présidente

Councillor/Conseillère Elisabeth Arnold

Councillor/Conseillère Diane Deans

Councillor/Conseiller Allan Higdon

Councillor/Conseiller Shawn Little

LZF

October 20, 1999

ACS1999-PW-ENG-0016  
(File: EW-129-P8)

Department of Urban Planning and Public  
Works

Ward/Quartier  
City Wide

- Community Services and Operations  
Committee / Comité des services  
communautaires et des opérations
- City Council / Conseil municipal

Action/Exécution

### **1. Boulevards (Private Approach) By-law Number 170-73 - Minor Revisions**

**Arrêté municipal #170-73 sur les emprises (voies d'accès privées) - Révisions mineures**

### **Recommendation**

That the Boulevards (Private Approach) By-law Number 170-73 be amended as set out in Document 1.



October 25, 1999 (12:12p)

Edward Robinson  
Commissioner of Urban Planning and Public  
Works



October 26, 1999 (9:17a)

Approved by  
John S. Burke  
Chief Administrative Officer

TH:th

Contact: Trevor Harris - 244-5300 ext. 1-3764

### **Financial Comment**

There are no direct financial implications in this recommendation.



October 25, 1999 (10:26a)

for Mona Monkman  
City Treasurer

CP:cds

## Executive Report

### Reasons Behind Recommendation

Attachment 1 identifies a number of changes to By-law Number 170-73 which are considered of a minor technical nature. These changes along with the reasons for the changes are summarized below:

- Section 5 - The existing wording is such that “if the Corporation undertakes any construction or reconstruction work on or near the frontage of any land ...”, the Corporation will be committed to constructing any private approaches applied for. It is proposed that the wording for this section be changed to better describe what has been the intent. With the proposed wording, if the Corporation undertakes any new curb and sidewalk construction or reconstruction work on or near the frontage of any land, the owner of the land shall be required to make application for a permit and any private approach or private approaches so applied for shall be constructed by the Corporation at no cost to the owner. The proposed revision will make it clear that the City is not obliged to construct a private approach in those situations where minor curb, sidewalk or road repairs are carried out.
- Section 13(j) - It is proposed to make the wording of the table heading consistent with the text in the paragraph above it, by revising the heading of Column 4 in the table from “Distance between Two-way Private Approaches” to “Distance between Two-way Private Approach and any other Private Approach”.
- Section 13(n) - The existing section provides that the grade of any part of a private approach used for public, commercial and industrial purposes or providing access to apartment dwellings, shall not exceed 5%. It is proposed that the wording related to the grade of these private approaches be changed to establish a permitted range “...shall not be less than 2% or exceed 5% and shall descend towards the travelled portion of the road allowance.” This grade requirement for the private approach will not include the sidewalk, the grades on which shall be in accordance with City of Ottawa standards. The minimum grade requirement will ensure runoff from the driveway surface. The requirement that grade descend towards the travelled portion of the road allowance clarifies what has been the intent of the by-law and will minimize the likelihood that road surface runoff will enter onto private properties and potentially flood these properties and overtax the public sewer system.
- Section 14(a) - The existing section provides that private approaches to properties of other than a public, commercial or industrial nature or property on which apartments are located shall be permitted only for the purposes of providing access to a parking space. It is proposed to add after “parking space”, the wording “provided that the parking space is in compliance with any by-law passed under Section 34 of the Planning Act,

R.S.O. 1990, Chap. P.13, as amended.” This proposed wording change will help clarify that the City will not construct a private approach unless there is legal authority for the parking space.

- Section 14(g) - The existing section provides that the grade of any part of a private approach to properties used for other than public, commercial and industrial purposes or to apartment dwellings, shall not exceed 8%. It is proposed that the wording related to the grade of these private approaches be changed to “....shall not be less than 2% or exceed 8% and shall descend towards the travelled portion of the road allowance.” This grade requirement for the private approach will not include the sidewalk, the grades on which shall be in accordance with City of Ottawa standards. The minimum grade requirement will ensure runoff from the driveway surface. The requirement that grade descent towards the travelled portion of the road allowance clarifies what has been the intent of the By-law, and will minimize the likelihood that road surface runoff will enter onto private properties and potentially flood these properties and overtax the public sewer system.
- Section 14(ga) - This section provides an addition to the maximum permitted grade where a subsurface melting device has been installed. It is proposed that the current wording of “the grade of any part of a private approach.....may exceed eight per cent (8%) but shall not exceed twelve per cent (12%)...”, shall be revised to include after (12%) “ and shall descend towards the roadway”. This will provide consistency with 14(g) and will help prevent road surface runoff from entering onto private property.
- Section 20 - It is proposed to add “This by-law may be referred to as the “Private Approach By-law” as its short title for ease of reference.
- Schedule “C” - On the plan, text identifying Section 13-L should be changed to Section 13-M to reflect the renumbering of paragraphs.

## Consultation

Given the minor technical nature of the proposed changes to the By-law, no public consultation was considered necessary.

## Disposition

### Office of the City Solicitor

Undertake the necessary action to process the amending by-law to City Council.

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Department of Urban Planning and Public Works, Engineering Branch

Enforce By-law 170-73 in accordance with the most recent revisions.

**List of Supporting Documentation**

Document 1     Amendments to the Encroachment By-law Number 170-73

## Part II - Supporting Documentation

Document 1

### BY-LAW NUMBER

A by-law of The Corporation of the City of Ottawa amending By-law Number 170-73.

The Council of The Corporation of the City of Ottawa enacts as follows:

1. Section 5 of By-law Number 170-73 entitled "A by-law of The Corporation of the City of Ottawa to regulate the construction, maintenance and protection of boulevards", as amended, is repealed and the following section substituted therefor:

5. If the Corporation undertakes any new curb or sidewalk construction or reconstruction work on or near the frontage of any land, the owner of the land shall be required to make application for a permit and any private approach or private approaches so applied for shall be in accordance with the provisions of this by-law and shall be constructed by the Corporation at no cost to the owner.

2. Paragraph (j) of Section 13 of the said By-law Number 170-73 is amended by striking out the heading under Column 4 and substituting therefor the heading "Distance between Two-way Private Approach and any other Private Approach".

3. Paragraph (n) of Section 13 of the said By-law Number 170-73 is repealed and the following paragraph substituted therefor:

(n) The grade of any part of a private approach, excluding the public sidewalk, shall: (i) not be less than 2%,  
(ii) not exceed 5%, and  
(iii) descend towards the travelled portion of the road allowance.

4. Paragraph (a) of Section 14 of the said By-law Number 170-73 is repealed and the following paragraph substituted therefor:

(a) Private approaches shall be permitted only for the purposes of providing access to a parking space provided that the parking space is in compliance with any by-law passed under Section 34 of the Planning Act, R.S.O. 1990, Chap. P.13, as amended.

5. Paragraphs (g) and (ga) of Section 14 of the said By-law Number 170-73 are repealed and the following paragraphs substituted therefor:



October 28, 1999

ACS1999-CM-CUL-0005  
(File: ACS1300)

Department of Community Services

Ward/Quartier  
City Wide

- Community Services and Operations Committee / Comité des services communautaires et des opérations
- City Council / Conseil municipal

Action/Exécution

## 2. Community Art Program

### Programme des arts communautaires

#### Recommendation

1. That the long term Community Art Development strategy as described in this submission be approved as part of the Department ongoing programming initiative.



October 28, 1999 (9:19a)

Janette Foo  
Commissioner of Community Services



October 29, 1999 (1:29p)

Approved by  
John S. Burke  
Chief Administrative Officer

LRB:lrb;aa

Contact: Louise Roy-Brochu 244-5300 ext.3789  
Annalee Adair 244-4429

## Financial Comment

There are no financial implications as a result of City Council approval of this report. Ongoing programming costs relating to the long term Community Art Development Strategy will be provided from existing budget allocations within the Department of Community Services.



October 27 (3:03p)

for Mona Monkman  
City Treasurer

ML:cds

## Executive Report

### Reasons Behind Recommendation

At its meeting of May 26, 1999, Community Services and Operations received an information submission, Community Art Development (Ref.ACS1999-CM-COM-0001) and directed staff to bring back recommendations for a long term strategy. In this submission, the Department outlined its intent to pursue and evaluate a pilot project, "Discover the Arts – Building Communities". The pilot project, was developed by the Arts and Heritage Division in collaboration with Leisure Services Branch to:

- assess means of increasing community participation in arts activities and programs
- develop a link between local arts organizations, community centers and funding agencies
- foster an environment which promotes creativity, access to, and the pursuit of excellence in cultural experiences
- develop a long-term strategy for a sustainable community arts program

### The Project

The pilot project, "Discover the Art-Building Communities" was defined by the City in conjunction with the Community Association and local community art groups. This was accomplished through an extensive research, needs analysis phase throughout the spring of 1999. Opportunities to participate in a variety of artistic disciplines were made available to Ottawa residents of all ages including preschool, children, youth, adults and seniors

throughout the spring and summer and continues throughout the fall of 1999 in 13 community centres across the city. A listing of all artistic programs and specific location at Community Centres detailed in Appendix 1.

A multi-model was developed according to the needs and profile of the community. For example, at Overbrook and Canterbury Community Centres, the arts were integrated as part of the summer day camp experience; in other facilities such as Glebe and Routhier, visual artists completed a 6month – 2 year residency. In celebration for the International Year of the Older Adult, a writer-in-residence program was established at Heron Road. Specialized day camps at Hintonburg, Dempsey, Dovercourt and McNabb Community Centres targeted preschool, children and youth; disabled adults will produce a Christmas choir at Jack Purcell; at Michelle Heights theatre is integrated into the After-4 program, and at Alexander and Bellvue, at-risk youth participated in a dance, drumming/video production.

### Project Funding

The project funding varied according to the program and its location. Programs at certain locations were subsidized, others were cost recovery, and in certain facilities the costs associated with the program were covered by private and public sponsors. Community associations and organizations such as Glebe Neighbourhood Activities Group and Carlington Community Services as well as private and public funding agencies supported specific programs.

### Project Partners

The participating city facilities included Glebe, Dovercourt, Heron Road, Dempsey, Hintonburg, Michelle Heights, Alexander, Bellvue, Routhier, Overbrook, McNabb, Jack Purcell, Canterbury, and Billings Estate Museum. Participating arts organizations included Broken English Theatre, School of Dance, Ottawa School of Speech and Drama, Ottawa School of Art, National Capital Music Academy, ORFF Music for Children, Salamander Theatre, and individual literary, performing and visual artists.

### Evaluation Process and Results

With the support and cooperation of all partners involved, information and documentation was exchanged and an extensive evaluation process was undertaken. Evaluation forms were completed by participants, instructors, and community centre staff during the spring and summer months as well as debriefing meetings held at each location at the end of each program. Evaluation meetings were held September 28 with participating community centre staff, and October 7 with arts organizations. As a result, staff were able to obtain feedback, tabulate results and summarize recommendations from 26 programs.

- 74% of participants stated that it was their "first time experience"

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- 83% gave the programs the top rating of “awesome”
- 92% of participants would take part in a similar program again
- 92% of participants would recommend it to their friends

Highlights for Community Centre staff included enthusiastic participants, the ability to offer a program such as this for an affordable price, participation from youth that don't ordinarily take part in activities, quality instructors and good feedback from participants and parents, and 90% of Community Centre staff responded that program met expectations. Arts instructors rated community centre staff overall as helpful, very supportive, and a great environment to work in.

### Present Status

The “Discover the Arts-Building Communities” project forms the basis for the development of the long term strategy. As a result of the evaluation phase we concluded that this program should be continued because of the positive results. The following key issues were identified: Marketing and Promotion, Cross-Training, Programming, Scheduling, and Partnership Funding. Each key issue remains to be explored in further depth and in some cases recommendations are being carried out. For example in the area of Cross Training, recommendations included arts instructors training on-site instructors; in response, a one-day workshop will be offered to all community centre preschool instructors by ORFF Music for Children; Other recommendations in Cross Training include partnering with arts organizations to assist with a cultural component in the City's Leadership-in-Training program, offering CPR Training and/or one day High Five Training to arts instructors by city staff, etc.

### Long Term Strategy

The Department recognizes the importance and significant benefits of bringing arts programs to our community centres. The following steps have been determined as necessary in order to establish a sustainable community arts program:

- Establish a Community Arts Program under the direction of the Arts & Heritage Division in collaboration with Leisure Services Branch
- Maintain the multi-model as the program direction for community arts
- Develop guidelines and principles that will guide future direction
- Implement recommendations identified in the evaluation process.

- Establish long-term projects in targeted community centres that will include partnerships between community centres, schools, community organizations, and funding agencies
- Survey other arts organizations and community centres to establish links for future possibilities
- Research public and private funding agencies in order to secure sustained partnership funding

This direction meets the goals set out in the Corporate Business Plan. It will be established within the existing departmental budget through re-allocation of internal resources and support.

### Program Funding

Funding for the Community Arts Program have been identified within the existing budget.

### **Consultation**

A presentation was made to the City of Ottawa's Cultural Leadership Committee (CLC) on September 13, 1999. Following the presentation, the CLC passed the following motion: "The CLC applauds the initiative of the Arts and Heritage Division and Leisure Services Branch in undertaking the new community arts program. We urge the City of Ottawa to endorse this as a permanent program and to provide the support needed to build on its initial success."

Carried unanimously

A presentation was made to the Public Art Committee (PACO) on June 8, 1999.

### **Disposition**

Commissioner of Community Services.

### **List of Supporting Documentation**

Document 1	Programs offered through Discover the Arts: Building Communities - 1999
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## Supporting Documentation

## Document 1

Programs Offered Through *Discover The Arts: Building Communities - 1999*

<b>Programs</b>	<b>Arts Organizations</b>	<b>Community Centres</b>
From the Land of Fairy-Tales: Music, Movement and Crafts	Ottawa Chapter of ORFF Music for Children	<ul style="list-style-type: none"> <li>• Overbrook C.C.</li> <li>• Dempsey C.C.</li> </ul>
Light and Line - The Art of Captured Movement	The School of Dance	<ul style="list-style-type: none"> <li>• Dovercourt C. C.</li> <li>• McNabb Complex.</li> </ul>
Shake, Rattle and Roll	National Music Academy	<ul style="list-style-type: none"> <li>• McNabb Complex</li> </ul>
Improvisation and Popular Theatre	Broken English Theatre Company	<ul style="list-style-type: none"> <li>• Bellevue C.C.</li> </ul>
In Touch - Dance, Drums and Video	The School of Dance	<ul style="list-style-type: none"> <li>• Alexander C.C.</li> <li>• Bellevue C.C.</li> </ul>
Drama Works: Masks, Music and Improvisations	The School of Speech and Drama	<ul style="list-style-type: none"> <li>• Canterbury Complex</li> <li>• Hintonburg C.C.</li> <li>• Michel Heights C.C.</li> </ul>
The Overbrook Six: Sculpture and Building	The Ottawa School of Art	<ul style="list-style-type: none"> <li>• Overbrook C.C.</li> </ul>
Many Media: Painting, Sculpture and Collage	The Ottawa School of Art	<ul style="list-style-type: none"> <li>• Hintonburg C.C.</li> </ul>
Cartooning	The Ottawa School of Art	<ul style="list-style-type: none"> <li>• Hintonburg C.C.</li> </ul>
Youth Shakespearean Theatre	Salamander Theatre	<ul style="list-style-type: none"> <li>• Billings Estate</li> </ul>
<b>Residencies</b>		
Visual Artists-in-Residence		<ul style="list-style-type: none"> <li>• Dovercourt C.C.</li> <li>• Glebe C.C.</li> <li>• Routhier C.C.</li> </ul>
Writer-in-Residence		<ul style="list-style-type: none"> <li>• Heron Road Seniors' Centre</li> </ul>
<b>Training</b>		
Music for Preschool Instructors	Ottawa Chapter of ORFF Music for Children	<ul style="list-style-type: none"> <li>• Overbrook C.C.</li> </ul>

