

Community Services and Operations Committee
Comité des services communautaires et des opérations

Agenda 2
Ordre du jour 2

Wednesday, January 12, 2000 - 9:15 a.m.
Le mercredi 12 janvier 2000 - 9 h 15

Victoria Hall, First Level
Bytown Pavilion, City Hall

Salle Victoria, niveau 1
Pavillon Bytown, hôtel de ville

Regional Matters
Questions régionales

Members' Reports - Enquiries
Rapports des membres - demandes de renseignements

Councillor/Conseiller Stéphane Énard-Chabot, Chairperson/Président

Councillor/Conseillère Inez Berg, Vice-Chairperson/Vice-présidente

Councillor/Conseillère Elisabeth Arnold

Councillor/Conseillère Diane Deans

Councillor/Conseiller Allan Higdon

Councillor/Conseiller Shawn Little

LZF

January 5, 2000

ACS2000-CM-BUS-0001
(File: COA1997/7001)

Department of Community Services

Ward/Quartier
City Wide

- Community Services and Operations
Committee / Comité des services
communautaires et des opérations

Information

1. Phase III Report: Leisure, Arts and Heritage Programs and Facilities Study

Rapport de la phase III: Étude des programmes et installations de loisirs, d'arts et du patrimoine

Information

Purpose of Report

This is the fourth report to City Council regarding the Leisure, Arts, & Heritage Study. The background and approval of the first three reports is presented in Document 2.

The purpose of this report is to inform City Council of the results of **Phase 3** of the study, to identify the impact of governance on the study, and to outline the Departments intentions with respect to work on the study over the next year.

Phase III Report

The objective of the third phase of the study was twofold:

- a. to identify major program and facility issues facing the Department over the next 12 years;
- b. to develop consensus on the validity of the issues identified by the Department amongst the major community stakeholders, and to allow these stakeholders to add any issues that were missed.

Identifying the Issues

To identify issues, the Department undertook an analysis of demographic data and leisure trend information. This analysis and the issues identified were captured in a series of documents called “Profiles”. Thirteen Profiles were prepared, one for each of the Department’s six geographical Leisure Districts, and one for each of the following city-wide program areas: Arts and Heritage; Arenas; City-Wide Seniors Programs; Open Space; Indoor Pools; Sports Fields and Ball Diamonds; and Outdoor Water play. These Profiles are on file with the City Clerk, (Document 5) and can be found on the “Q” drive under the Leisure, Arts, & Heritage folder.

The analysis undertaken in preparing the Profiles had two layers. The first involved a comparison of existing demographic data with demographic forecasts for the year 2012. By overlaying this data against leisure trends, (how do people want to spend their leisure time now and in the future), issues were developed regarding the changes or programming shifts the Department needs to address.

The second layer of analysis involved questions about facilities:

- a. What facilities are provided now?
- b. How does the existing inventory meet the program needs/demands of the future population?
- c. What condition are each of our facilities, and what forecasted capital expenditures will be required to keep them operating?

By looking at each of these questions, issues related to future needs and directions were identified.

Community Stakeholder Consensus

The Profiles were presented to community stakeholders in the Fall of 1999, and were used to stimulate discussion on the issues. Separate meetings were held for each District and program area. The objective of these meetings was engage community representatives in discussions about leisure, arts and heritage issues, and to solicit their comments and suggestions about the various aspects of programming and facilities, and their relative importance. Details of the stakeholders’ sessions are noted in Document 3.

Over 120 issues were presented at the stakeholder sessions. As a result of the sessions, the Department was able to establish that there is community consensus and that most of the issues identified are valid, of significant importance and should be the subject of further review work to achieve resolution. The sessions also generated 10 additional issues brought forward by stakeholders.

A list of the issues presented to the stakeholders, and the revisions and additions made to them as a result of the stakeholders' sessions, is presented in a document titled "Issues Resulting from Stakeholders' Meeting" which is on file with the City Clerk and can be found on the "Q" drive under the **Leisure, Arts, & Heritage** folder.

Consolidating the Issues

After the completion of the consultation process, the Department used the additional information it received to further analyse the inventory of issues it had gathered and to consolidate some of the items on the list that shared common themes.

In order to focus on the key issues facing the City over the next 12 years, and to address the overlaps and duplications of issues identified in the various Profiles, the issues were grouped and consolidated. This Consolidated List of Issues is presented in Document 1. Issues are sorted under the following three categories:

1. Policy Issues:

These issues identify areas where the Department must update existing policies or develop new policies. It includes areas such as pricing, partnerships and sponsorship, responding to the needs of low income communities, and responding to the facility demands of participants in emerging sports, leisure, arts and heritage activities.

2. Planning & Development Issues:

These issues deal with assessing current and future needs in a number of facility categories in order to validate issues, establish a development strategy and set priorities. They also include issues related to school closures; issues related to the need to create an acquisition and development strategy for parkland; and issues regarding the need for a framework to assess district or community-based requests for new programs and facilities.

3. Management Issues:

These are issues that the Department can address internally, by changing practices and procedures. They include, for example, shifting program emphasis to respond to changing demographics, responding to staffing issues that will arise as the Department implements these program shifts, and funding issues -- working with Council to identify the appropriate level of capital funding to achieve corporate objectives in areas such as facility/land development, land acquisition and art acquisition.

Governance

The Department is aware that the implementation of the new local governance model will have a significant impact on the next phase of the study. The next year will bring about major changes to local government as the 11 municipalities go through the transition to one City, and the Department is mindful that many of the issues identified in Phase 3 of the study will be directly impacted by this amalgamation.

The next phase of the study was initially intended to develop resolutions from all the issues identified in Phase 3. However, given that the transition phase of amalgamation will now coincide with the next phase of the study, the Department intends to narrow down the study work plan to focus our efforts on issues that transcend amalgamation because they are:

- a. issues unique to, or contained within, the existing City of Ottawa - examples of this are the issues relating to wading pools and their conversion to water play facilities. Ottawa is the only local municipality with an aging inventory of wading pools, and a water play conversion program. It is therefore likely that good progress can be made on these issues without impeding or conflicting with directions and strategies adopted during transition or by the new City Council. Another example are the issues which relate solely to specific geographic areas of the existing City of Ottawa and that require more investigation and analysis, and whose outcomes are unlikely to be affected by amalgamation ie. safety and security, accessibility, duplication of programming.
- b. issues that are likely to require resolution as part of the transition process - the work in this area would be limited to identifying and documenting “best practices” amongst area service providers in key programming and operational areas, and to gathering information on existing inventories of facilities, equipment and programmes.

The Department will put off work on issues which:

- i. might require a pre-commitment on important policy matters which the new municipality may wish to deliberate. Examples of such issues include the setting of programme fees, the setting of broad service standards, facility rationalization, etc.
- ii. are likely to have their resolution based, in some significant way, on the amalgamation of municipalities. Examples include facility locations, accessibility to specialized facilities and equipment, service standards

The Next Phase

As noted above, the next phase will focus on developing resolution to some of the issues identified in phase 3 that are not likely to be impacted by amalgamation.

The first component of this next phase will be to select the appropriate issues to be reviewed, and to develop detailed project outlines for each. Document 4 provides an example of a project outline for the review of issues related to arenas. The outline identifies the issues requiring resolution, as well as the task to be undertaken to achieve resolution.

The Department intends to have a report to City Council by the end of February, recommending the specific projects to be undertaken. Upon approval of the projects, the second component of phase 4 will begin, which will consist of the research, analysis and consultation required to develop recommendations on how to resolve the issues. These resolution recommendations will form the basis of a future report to City Council.



January 5, 2000 (1:28p)

Janette Foo
Commissioner of Community Services

DC:cg

Contact: Daniel Chenier - 244-5300 ext. 1-3425

Financial Comment

There is no financial impact as a result of City Council approving this report.



January 5, 2000 (2:38p)

for Mona Monkman
City Treasurer

ML:cds

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List of Supporting Documentation

- Document 1 Consolidated List of Issues Identified in Phase III of the Leisure, Arts and Heritage Programs and Facilities Study
- Document 2 Background & Approval History: Leisure, Arts and Heritage Programs and Facilities Study
- Document 3 Public Consultation Process for Phase III of the Leisure, Arts and Heritage Programs and Facilities Study
- Document 4 Work Plan Example
- Document 5 District Profiles - On file with the City Clerk

Part II - Supporting Documentation

Document 1

Consolidated List of Issues Identified in Phase III of the Leisure, Arts and Heritage Programs and Facilities Study

The list of over 125 issues that are detailed in the Profiles, have been grouped and consolidated under three major categories: Management Issues; Policy Issues; and Planning & Development Issues. These categories reflect the type of action required to develop resolution(s) for these issues. There are also sub-headings under each category which identify specific issue themes.

I Management Issues

1. Programs

The demographic portrait of Ottawa is changing. The most significant change is the aging of the “boomer” population: 13% of Ottawa’s population is between the ages of 50 & 64; by 2012 this demographic will surge to 20% of the population. The growth of ethnic communities is another significant change. Nearly 20% of Ottawans have a mother tongue other than English or French, and a similar percentage are members of visible minority groups. This number will increase over the next 12 years.

How should the Department’s program emphasis for leisure, arts and heritage programs be shifted to address demographic changes; and what steps should the Department take to ensure its programs are responsive to demographic change in the future?

Recent studies have found that the demand for arts and heritage programs is increasing rapidly. The City’s mandate is to provide cultural opportunities which are affordable and available at the community level

How can the Department increase the availability of space in community centres on a permanent basis to enable nonprofit arts and heritage organizations to deliver programs at the community level?

2. Staffing

The Department will encounter new staffing issues as it shifts its program emphasis to address demographic changes.

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What kind of staff training will be required to deal with the different needs of emerging client groups; what changes in staffing schedules may be required if demand for daytime programs increases to accommodate retired seniors; and what changes in recruitment of traditional part-time programming staff (students) and full-time staff may be required to attract people with the required new skill sets and work schedules?

Staffing cuts in the areas requiring professional museum standards have resulted in decreased public access to the City's heritage collections and have limited the department's ability to promote Ottawa's local history.

How can the Department ensure that professional staffing needs are met in the burgeoning cultural field?"

3. Funding

Most of the Department's capital budgets were eliminated or substantially reduced over the last five years. This includes the budgets for Open Space Development, Facility Development/Redevelopment, Land Acquisition Building and Park Maintenance, Community Self Help, Cultural Major Capital Assistance Program and Public Art Acquisition.

What new level of capital funding is appropriate to accomplish Departmental objectives in each of these areas over the next twelve years?

Most of the Department's cultural operating budgets were substantially reduced (28.5%) between 1996 and 1998. This includes the Public Art Program, Billings Estate Museum, Arts Operations and particularly the Cultural Assistance Program which partners with the community to support the delivery of the bulk of Ottawa's cultural attractions, festivals, artistic activities and heritage programs.

What level of operating funding is appropriate to accomplish Departmental and Corporate Cultural Policy objectives in each of these areas over the next twelve years?

II Policy Issues

4. Competition:

In recent years the Department has been pressed to increase revenues from programs. This has pushed facility managers into program areas that are more typically delivered through private sector operators.

To what extent should the City be competing with the private sector and other community organizations in the delivery of leisure, arts and heritage programs in order to generate revenues?

5. Pricing:

In recent years the Department's focus has emphasized programs that generate revenues over programs that serve community needs. This shift to a revenue focus took place without any context, because the Department has no pricing policy for its products, and the Corporation has never made a decision about the level to which it is prepared to subsidize programs in order to meet specific programming objectives.

What is the appropriate balance between revenue generation and providing leisure, arts and heritage programs which serve community needs, and to what extent should programs be subsidized?

6. Partners:

Over the years, the Department has developed partnerships for the delivery of leisure, arts and heritage programs. The agreements that define these partnerships range from informal arrangements to lengthy detailed contracts. In order to be equitable, there is a need to bring consistency to both the agreements and the process through which they are reached.

What policies and strategies are required to bring consistency to existing leisure, arts and heritage partnerships and to enable the Department to actively pursue new partnership and sponsorship opportunities?

7. Low Income Communities

Low-income families make up 20% of census families in Ottawa. These families have unique programming needs related to their income status. The Department's pricing and subsidy policies are key elements in making programs and facilities accessible to the low income segment of the population.

What are the appropriate leisure, arts and heritage programs needed to serve low income communities and how should we deliver them?

8. Seniors' Programs/Facilities

The Department delivers seniors programming at three levels: community, district and city wide. In addition, it depends heavily on partners, who receive programming grants. As demand for services grows from the emerging seniors population this split program delivery may not be an effective approach.

**Should the Department develop additional dedicated facilities for seniors, or should it accommodate seniors programming through a program shift in existing facilities?
Should this city wide program remain separate or be delivered at the community level?**

9. Emerging Users:

Traditional sports, and especially user groups having a long term relationship with the Department, have had first choice for rental times in arenas and for sports fields. However there are many new emerging sports, such as womens' hockey, Ultimate Frisbee, ringette, adult soccer, who cannot get equal access to facilities.

How can the Department ensure a fairer distribution of facility rental time among participants in traditional and emerging sports?

10. Cultural Tourism and Marketing Strategy:

Cultural tourism is one of the fastest growing sectors of the economy. According to a 1996 Statistics Canada study commissioned by the City, Ottawa lacks the venues to accommodate more cultural tourism and adequate funding to stimulate more arts performances and other cultural attractions such as an Ottawa Museum, to position itself properly in this exploding market.

What specific and well-defined role can the City play in addressing the increasing demand for cultural tourism? How can the City further enhance its image by marketing local cultural attractions to residents and visitors?

III. Planning & Development Issues

1. Arenas

The Department is facing two principle issues related to arenas:

- a. the existing inventory of arenas does not meet the demand for prime time ice, and this demand will increase over the next 12 years; and,
- b. many of the city's older arenas will require a major infusion of capital spending to keep them operating over the next twelve years. These issues present an opportunity to reassess the current delivery model (primarily single surface facilities) and to give consideration to developing arena complexes.

How can we respond to the increasing demand for ice and address the aging inventory of arenas?

2. Indoor Aquatics

The distribution of indoor pools does not reflect the distribution of the population in Ottawa. The level of service in the central area is much higher than other areas of the City, i.e., Champagne and Lower town pools are within three blocks of each other while the southern areas of the city (Greenboro/Hunt Club) and portions of the west-end are under served in comparison.

How many indoor pools does the City require, and how should they be distributed?

3. Development Priorities

The Department and community stakeholders have identified a number of leisure, arts and heritage facility issues that require investigation and analysis and there will be more issues brought forth in the future. There are insufficient resources to address these issues all at once.

What criteria, process and methodology are required to prioritize leisure, arts and heritage projects?

4. School Closures

Over the years the Department has utilized school board facilities -- especially gymnasiums, auditoriums and sports fields -- in the delivery of leisure, arts, and heritage programs.

What criteria, process and methodology are required to effectively assess the impact of individual school closure and to determine its priority for usage to address the delivery of leisure, arts, and heritage program?

5. Sports Fields

The Department is unable to address current demand for sports fields or ball diamonds with its present inventory of fields. Users also complain that fields are of inferior quality to the point of being dangerous. Forecasts show that demand for quality fields (especially full-sized soccer fields) will grow over the next decade.

Where can the Department develop additional sports fields and how can the declining quality of existing fields be addressed?

6. Transportation to City Facilities

The emerging seniors' population will be much more active than previous generations of seniors. They will remain interested in using municipal facilities, but transportation to these facilities may become an issue for seniors who cannot transport themselves.

What actions can the Department take to improve public transport to municipal programs and facilities?

7. Needs Assessments

The Department and community stakeholders have identified a number of area-based issues, and art and heritage issues that require investigation and analysis. There are insufficient resources to address all these issues at once.

What criteria, process and methodology are required to prioritize issues and provide direction on how these issues should be addressed?

8. Park Land

The ratio of park land per population in Ottawa is less than the average Canadian standard. In addition, there is a wide variation of the distribution of parkland throughout the city. School disposals will also impact on the availability of green spaces.

What opportunities are there for the Department to acquire additional park lands, particularly in areas where the ratio is lower than other parts of the city; which schools are key components in providing green spaces to these areas; and what are the criteria for prioritizing these acquisitions?

9. Outdoor Water Play Program

The City of Ottawa has one of the highest wading pool service ratios (pools to population) in North America. In recent years, the Department has replaced some wading pools with water spray facilities. These new facilities have proven to be very popular and have resulted in lower maintenance and operating costs while extending opportunities for water play activities.

How many wading pools and water spray facilities should the Department operate; how should these facilities be distributed throughout the city; and what criteria should be used to make these decisions?

10. Arts & Heritage Facilities

The Cultural Facility Strategy approved by City Council in 1993 identified a serious shortage of arts and heritage facilities. Little progress has been made to address these shortages, and as a result, most of the issues identified in this study relate to outstanding or emerging facility needs.

How can the shortage of cultural facilities be addressed quickly and effectively? What new opportunities are being created through school closures, municipal restructuring and creative asset management to realize the Cultural Facility Strategy's goals of ensuring equity in the distribution of available resources?

Background & Approval History:
Leisure, Arts and Heritage Programs and Facilities Study

Committee and/or Council have been presented with three previous reports related to the Leisure, Arts and Heritage Programs and Facilities Study:

- a. On February 18th, 1998, City Council approved Terms of Reference for the *Leisure, Arts and Heritage Programs & Facility Study*. Several objectives were cited in these Terms of Reference, but the over-riding purpose of the study was to look at the issues facing the Department today and over the next twelve years and to develop a program and facility plan to guide the Department through the next decade.
- b. On June 24, 1998 the Community Services and Operations Committee received an information report with the results of Phase I. This report provided a context for quantifying and comparing programs and services in Ottawa with those in other municipalities. It included a comparative inventory and analysis of municipally owned recreational and cultural facilities in Ottawa, other municipalities in the Region of Ottawa-Carleton and other similar-sized municipalities in Ontario.
- c. On February 17th, 1999, Committee and Council received a report containing the Program Planning Framework (a copy can be found on the “Q” drive” and a summary of input received when the Framework was presented at public open houses. In receiving this report, Committee and Council accepted the Planning Framework as the basis for continuing with the third phase of the Study.

**Public Consultation Process for Phase III of the
Leisure, Arts and Heritage Programs and Facilities Study**

Consultation Process

The public consultation for this third phase of the Study consisted of 11 stakeholder meetings. Meetings were held for each of the Department's six geographical districts and five city-wide program areas (Arenas, Arts & Heritage, Ball Diamonds & Sports Fields, City-wide Seniors and Indoor Pools).

Between 10 and 12 stakeholders were invited to each meeting. Stakeholder candidates were identified by ward councillors and from the Department's community contacts. They included representatives from community/recreation associations; arts groups; sporting teams and associations; user groups; partners; business representatives and other individuals with an expertise or interest in the issues being presented.

The Department contacted the candidates and identified a list of individuals who expressed an interest in attending one of the sessions. Each of these people received a copy of the relevant District Profile or Program Profile the week prior to their meeting.

The sessions were facilitated by a consultant, who led the stakeholders through a discussion of the issues identified in the profile. City staff observed the discussions and responded to questions.

Table 1: Stakeholder Meetings

District or Program Area	Date of Meeting	Number in Attendance
District 1	Sept. 14, 1999	6
District 2	Sept. 20, 1999	5
District 3	Sept. 13, 1999	9
District 4	Sept. 20, 1999	10
District 5	Sept. 27, 1999	7
District 6	Sept. 16, 1999	7
Arts & Heritage	Sept. 15, 1999	14

District or Program Area	Date of Meeting	Number in Attendance
City-Wide Seniors' Programs	Sept. 13, 1999	12
Arenas	Sept. 14, 1999	3
Pools	Sept. 16, 1999	5
Sports fields and Diamonds	Sept. 15, 1999	14

Work Plan Example

Arena Issues:

The Department is facing two principle issues related to arenas: 1) the existing inventory of arenas does not meet the demand for prime time ice, and this demand will increase over the next 12 years; and, 2) many of the city's older arenas will require a major infusion of capital spending to keep them operating over the next twelve years. These issues present an opportunity to reassess the current delivery model (primarily single surface facilities) and to give consideration to developing multi-surface arena complexes.

Consolidated Issues:

- a. How can we respond to the increasing demand for ice and address the aging inventory of arenas?
- b. How can the Department ensure a fairer distribution of facility rental time among participants in traditional and emerging sports?

A. Tasks (Demand for Ice):

- Quantify the ice shortage today and in the future, given today's demands and projected demand for ice-based sports.
- Identify the peak time periods where there is a shortage now. What is the gap between supply and demand?
- What groups (i.e. sporting groups such as womens' hockey) are not receiving enough ice time, and how much more do they require to meet their minimum/maximum needs?

Recommend options to address the shortage: i.e.

- modify operations (times when ice is available)
- redistribute ice to emerging user groups
- develop new ice sheets

B. Tasks (Delivery Model):

- Determine whether multi-surface arenas provide better customer service, improved management and lower operating costs than single surface facilities. Measure the differences (quantitative and qualitative) between single and multi-surface facilities.
- If the multi-surface model is superior, determine which existing facilities should be twinned, and identify sites where multi surface facilities can be developed.
- In assessing existing facilities, examine forecasted capital expenditures for each building: what facilities will require major expenditures for life-cycling? Is there an opportunity to link life-cycle repairs and any new development agendas?
- Examine existing facilities for program suitability: identify the programming advantages/limitations of each facility.

C. Tasks (Improving customer service in existing facilities)

- Examine existing facilities and identify opportunities to modify existing arenas to improve customer service address the needs of arena clients.

November 26, 1999

ACS1999-PW-ENG-0018
(File: NRP3210/MATC 00249)

Department of Urban Planning and Public
Works

Ward/Quartier
OT4 - Rideau

- Community Services and Operations
Committee / Comité des services
communautaires et des opérations
 - City Council / Conseil municipal
- Action/Exécution

2. Waiver to the Private Approach By-Law 170-73 - 249 Mart Circle
Dérogation à l'Arrêté municipal 170-73 sur les voies d'accès privées -
249, Mart Circle

Recommendations

That the Private Approach By-Law 170-73, Section 13(f) be waived to permit the following:

1. A three foot (3') separation between a two way multi vehicle access and a access to a single vehicle garage on Mart Circle;
- and**
2. A sixteen foot (16') separation between a two-way multi vehicle access and a access to a single vehicle garage on Mart Circle.



November 30, 1999 (10:25a)

Edward Robinson
Commissioner of Urban Planning and Public
Works

RF:cd

Contact: Raymond Fournier - 244-5300 ext. 1-3811



December 1, 1999 (11:50a)

Approved by
John S. Burke
Chief Administrative Officer

Financial Comment

Since all costs for construction of private approaches are the responsibility of the property owner, there are no costs to the City of Ottawa in these recommendations.



November 29, 1999 (3:36p)

for Mona Monkman
City Treasurer

CP:cds

Executive Report

Reasons Behind Recommendations

In accordance with Section 13(f) of the Private Approach By-Law 170-73, the distance between the nearest limits of a private approach intended for two-way vehicular traffic and any other private approach to the same property shall be a minimum of thirty feet (30'). The primary intent of this provision of the by-law is to ensure that there is a safe separation between the proposed accesses in order to provide adequate sight distances for vehicles entering onto a City street.

The plans submitted for Site Plan Approval for Phase I (of a three Phase project) consists of the construction of eight (8) detached houses, seventeen (17) townhouses (Block "A to E") and six (6) back-to-back townhouses (apartments) (Block "F"). Each dwelling unit will have a single car garage.

Staff have recently inspected this location and noted that Mart Circle has low volume vehicular traffic with primarily residential use. There will be no sight obstructions at any of the proposed accesses. In addition, due to the alignment and profile of Mart Circle, it is the opinion of this Department that these proposed accesses will not create any foreseeable traffic hazards.

Environmental Impact

No environmental impact is anticipated and this recommendation is within the MEEP Automatic Exclusion List - Section I (f) Routine Operations.

Consultation

No public consultation on the recommendation has taken place. This Department believes that the proposed accesses will not adversely affect established traffic patterns in the immediate area of this site.

Disposition

This Department will advise the applicant of Council's decision.

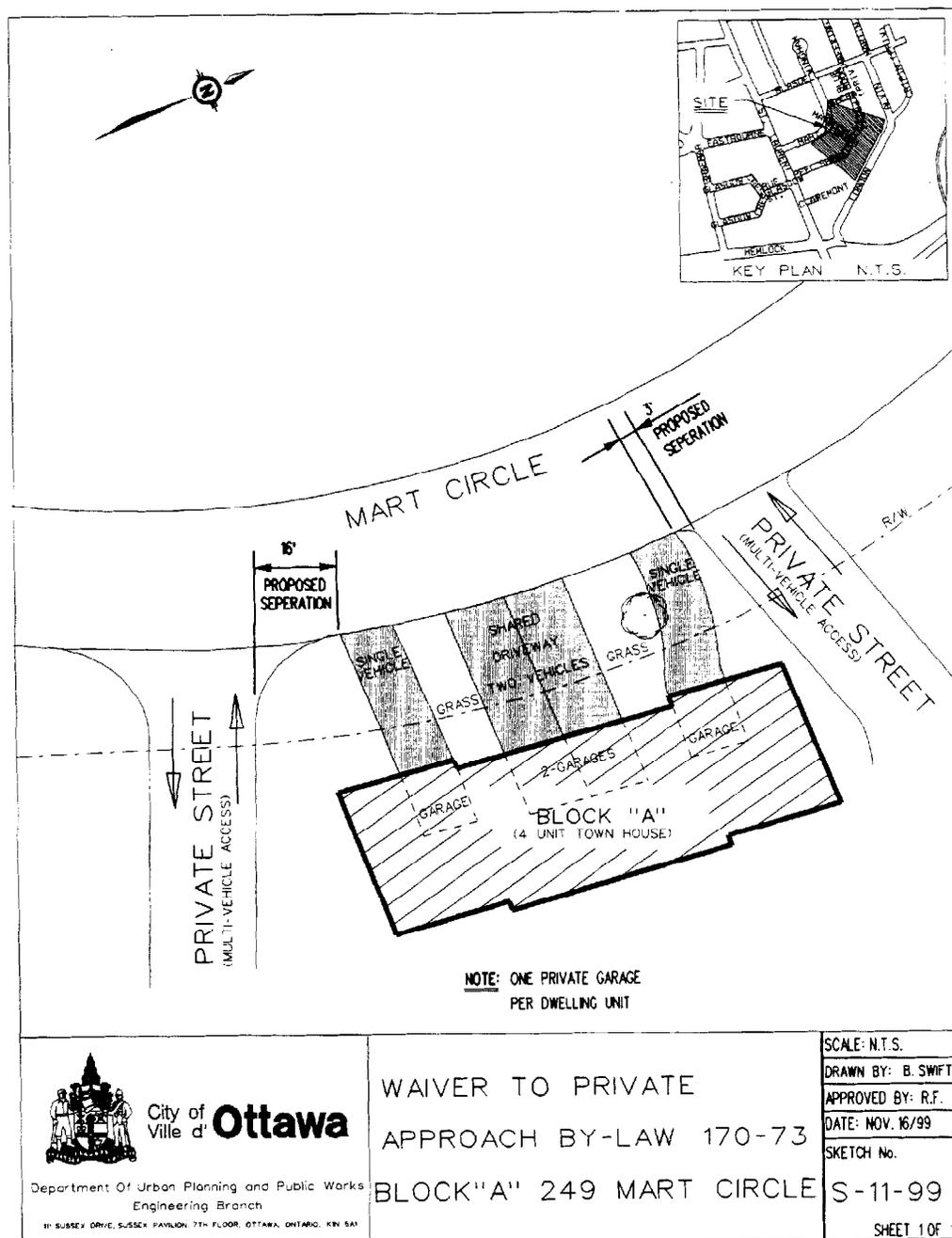
List of Supporting Documentation

- Document 1 Sketch No. S-11-99, dated November 16, 1999
- Document 2 Letter from W.G. Mohaupt Architect Inc., dated November 12, 1999.

Part II - Supporting Documentation

Sketch No. S-11-99, dated November 16, 1999

Document 1



Letter from W.G. Mohaupt Architect Inc., dated November 12, 1999

Document 2

W. G. MOHAUPT ARCHITECT INC.

311 Richmond Rd., Suite 301, Ottawa, ON K1Z 6X3

T: (613) 792-3335 F: (613) 792-3209

12 November 1999

City of Ottawa
 Department of Urban Planning &
 Public Works
 Engineering Branch
 111 Sussex Dr.
 Ottawa, ON K1N 5A1

Attention: Mr. Ray Fournier

Re: Site Plan - 249 Mart Circle
File No. OSP 1999/033

EW99-0172

CITY OF OTTAWA	
DEPARTMENT OF ENGINEERING & WORKS	
Rec'd	NOV 15 1999
TO:	<i>ENG</i>
FILE NO.:	<i>NRP3210/MATC 00249</i>
FILE NO.:	<i>RGF</i>

Dear Mr. Fournier,

This is in response to your comments regarding the above site plan control application.

Under the heading "Conditions to be satisfied prior to Site Plan Approval" it was noted that "As per the Private Approach By-law (By-law Number 170-73, as amended) the distance between the nearest limits of a private approach intended for two-way vehicular traffic and any other private approach to the same property shall be a minimum of thirty feet (30') measured at the street line and curb line or edge of roadway."

We discussed the above at our meeting on November 4, 1999. You indicated that the by-law does not really address townhouses with private garages and that you have to treat them as if they were single family houses.

The standard 20 ft. wide townhouse with a 10 ft. wide driveway would have to have its outside wall at least 20 ft. away from a two-way driveway to meet the By-law. This is not reasonable and consequently several of our projects have required and received waivers to the Private Approach By-law.

Since the zoning by-law requires a 6 ft. (1.8 m) building setback from a private way and the building face can be 10 ft. from the edge of the townhouse driveway, we can generally provide at least 16 ft. from a private townhouse driveway to a two-way vehicular access.

Receipt 109258

...2/

At our meeting we discussed a condition on Mart Circle (copy enclosed) where the townhouse had to curve toward the two-way "private way" in order to save two significant existing trees.

I understand that you do not have a problem with the proposed layout but have to write a report to obtain a waiver. Doug Bridgewater has informed me that Planning Branch would support any necessary waiver to the Private Approach By-law.

We therefore request that you make any required application on our behalf.

I understand that an application fee of \$200 is required. A cheque for that amount is enclosed.

Yours truly,



W.G. Mohaupt, MOAA, MRAIC

WGM/sk

encl.

copy: John Doran
Doug Bridgewater

December 1, 1999

ACS1999-PW-LTB-0059
(File: JVA3410/0110)

Department of Urban Planning and Public
Works

Ward/Quartier
City Wide

- Community Services and Operations
Committee / Comité des services
communautaires et des opérations
- City Council / Conseil municipal

Action/Exécution

3. Noise - Noise By-law 3-97 - Exemptions for Festivals and Other Special Events

**Bruit - l'Arrêté municipal 3-97 sur le bruit - Dispenses accordées aux
festivals et autres événements spéciaux**

Recommendations

1. That City Council identify which of the festivals and other special events listed in Document 1 are to be exempt in 2000 from the sound reproduction device regulations of Noise By-law 3-97, to what extent and under what conditions.
2. That Procedures By-law 278-93 be amended to authorize the City Solicitor to proceed directly to City Council to exempt, with any approved conditions, the festivals and other special events identified by City Council pursuant to Recommendation 1 by placing for enactment on the Orders of the Day a by-law or by-laws amending Noise By-law 3-97 once event dates and locations are confirmed.



December 10, 1999 (11:57a)

Edward Robinson
Commissioner of Urban Planning and Public
Works



December 10, 1999 (1:33p)

Approved by
John S. Burke
Chief Administrative Officer

MMB:mmb

Contact: Martha Boyle, 244-5300-1-3204

Financial Comment

The recommendations have no direct financial impact.



December 8, 1999 (2:59p)

for Mona Monkman
City Treasurer

CP:cds

Executive Report

Reasons Behind Recommendations

At the City Council meeting of May 19, 1999, the Mayor asked the Department to bring forward to Council a list of festivals and other special events that have been routinely granted exemption from the Noise By-law over the last few years so that Council could consider exempting one, several or all of them in 2000 without the need for individual Council motions.

Document 1 lists the festivals and special events that have been granted noise exemptions at least once in the last five years. The historic locations and dates of events are identified as is the nature of the noise consideration extended. Where the Department knows with some certainty the dates for events in 2000, that information is listed. Locations tend to be stable now with the exception perhaps of the Festival Franco Ontarien which seeks to conduct some of its 2000 festivities in the By Ward Market.

The noise exemptions all relate to the use of sound reproduction devices (srd). Most frequently, the 55 decibel (dBA) maximum prescribed for srd use between 7:00 a.m. and 11:00 p.m. has been suspended; sometimes but not often the 55 dBA has been replaced with a 65 dBA maximum. It has also been popular to extend unregulated srd use beyond 11:00 p.m. to midnight or 1:00 in the morning.

City Council is invited to identify which festivals and special events are to be exempt in 2000 from the sound reproduction device provisions of Noise By-law 3-97, to what extent (decibel and/or time-of-day limits), and under what conditions (location dependencies for example). Once dates and locations are confirmed, the City Solicitor will prepare the amending by-laws for enactment.

This submission is not intended to prevent festivals and other special events not granted noise exemptions pursuant to Recommendation 1 from seeking and being granted relief from the Noise By-law through the usual channel (typically, the City Councillor in whose Ward the activity will take place is petitioned by the event organizer to bring forward an exemption motion for the consideration of Council). The report is intended to take care only of those exemptions that have been routinely granted in the past and that might be easily disposed of by Council without organizers having to make representation to the City.

Consultation

This report has been developed without consultation. The Department reviewed Council decisions to compile Document 1 information, and searched existing public/promotional material to identify where possible the locations and dates of events in 2000.

Disposition

The Department of Urban Planning and Public Works to provide the Office of the City Solicitor with confirmation of dates and locations in connection with exempt festivals and special events as that information becomes available, and to notify the organizers of exempt events.

The Office of the City Solicitor to draft the by-laws amending Noise By-law 3-97 and to process them to City Council for enactment.

List of Supporting Documentation

Document 1 Historical Noise By-law Exemptions - Festivals and Other Special Events

Part II - Supporting Documentation

Document 1

HISTORICAL NOISE EXEMPTIONS - FESTIVALS AND OTHER SPECIAL EVENTS

EVENT/ LOCATION/ TYPE OF ACTIVITY	DATES	EXEMPTION <i>The Noise By-law shall not apply so as to preclude the use of sound reproduction devices....</i>
Canadian Tulip Festival various locations outdoor entertainment with srd	May 12 to 20, 2000 May 14 to 24, 1999 May 8 to 18, 1998 May 14 to 19, 1997 May 17 to 22, 1995 May 18 to 23, 1994 May 20 to 24, 1993 May 14 to 18, 1992	'99 - until 24h '98 - until 2330h '97 - until 24h '95 - until 24h '94 - until 24h '93 - until 24h '92 - until 24h
Festival Franco Ontarien RMOC plaza outdoor entertainment with srd	June 22 to 27, 1999 June 19, 20, 21, 23, 24, 1998 June 20 to 24, 1997 June 20 to 24, 1996 June 20 to 24, 1995 June 21 to 26, 1994 June 18 to 27, 1993 June 19 to 24, 1992	'99 - until 23h '98 - until 23h '97 - until 23h '96 - until 2330h '95 - until 24h '94 - until 24h '93 - until 2330h '92 - until 24h
Italian Week and St. Anthony's Festival / Italian Week and St. Anthony's Feast and Festival / Italian Week	June 12, 13, 18, 19, 20, 1999 June 13, 14, 19, 20, 21, 1998	'99 - from 9h-1h on 12, 18 and 19; 9h-24h on 13 and 20 '98 - from 9h-1h on 13, 19 and 20; 9-24h on 14 and 21 '97 - from 9h-1h '96 - from 9h-1h

EVENT/ LOCATION/ TYPE OF ACTIVITY	DATES	EXEMPTION <i>The Noise By-law shall not apply so as to preclude the use of sound reproduction devices....</i>
Gladstone, Booth, Preston, Louisa, Larch different locations throughout the week outdoor mass and entertainment	June 8, 9, 13, 14, 15, 1997 June 8, 9, 14, 15, 16, 1996 June 10, 11, 16, 17, 18, 1995 June 11, 12, 17, 18, 19, 1994 June 12, 13, 18, 19, 20, 1993 June 19-20, 1992	'95 - from 23h to 1h '94 - from 23h to 1h '93 - from 23h to 1h '92 - from 23h to 1h
Joy of Jazz Celebration / Ottawa International Jazz Festival Somerset Village musicians performing at street dance	July 25, 1999 July 20, 1997 July 27, 1996 July 22, 1995 July 23, 1994 July 23, 1993 July 24, 1992	'99 - until 23h '97 - until 2330h '96 - until 24h '95 - until 24h '94 - until 24h '93 - until 24h '92 - until 24h
Festival of the Madonna Madonna Della Risurrezione Parish, 1621 Fisher Avenue Raccomonte Piano Church festival (1995) outdoor activities with srd	May 28 to 30, 1999 August 22 and 23, 1998 May 29 to 31, 1998 May 30 to June 1, 1997 May 24 to 26, 1996 August 19 and 20, 1995	'99 - under 65 dBA from 18h-1h on 28 and 29, and from 830h-23h on 30 '98 (Aug)- under 65dBA from 18h-23h on 22, and from 1030h-21h on 23 '98 (May)- from 18h-23h on 29 and 30; from 830h-23h on 31 '97 - from 17h-1h on 30 and 31; from 830h-23h on 1 '96 - from 17h-1h on 24 and 25; from 830h-23h on 26 '95 - from 18h-1h on 19, and from 12h-23h on 20
Lebanese [Fun] Festival St. Elias Antiochian Orthodox Church, Ridgewood Avenue	July 14 to 18, 1999 July 15 to 19, 1998 July 16 to 20, 1997	'99 - under 65 dBA from 16h-23h on 14-16, and from 12h-23h on 17, 18 '98 - under 65 dBA from 16h-2330h on 15-17, and from 12h-23h on

EVENT/ LOCATION/ TYPE OF ACTIVITY	DATES	EXEMPTION <i>The Noise By-law shall not apply so as to preclude the use of sound reproduction devices....</i>
outdoor activities with srd	July 17 to 21, 1996 July 12 to 16, 1995 July 6 to 10, 1994	18, 19 '97 - under 65 dBA until 2300h '96 - until 2330h '95 - until 24h '94 - until 23h
Hellenic Community of Ottawa and District 1315 Prince of Wales Drive Hellenic Festival / Apr '97 - Holy Week procession/service '96- food festival (with srd) outdoor festivities, use of srd	August 13 to 23, 1998 August 15 to 24, 1997 April 21 to 27, 1997 August 16 to 25, 1996 August 11 to 20, 1995 August 12 to 22, 1994	'98 - under 65 dBA 12h-23h on 13-16, 21-23, and from 16h-23h on 17, 20 '97 (Aug) - under 65 dBA until 2330h '97 (April) - until 24h on 21-25; from 23h to 1h on 26, 27 '96 - from 16h-24h on 16, 19-23; from 12h-24h on 15, 17, 18, 24, 25 '95 - until 24h '94 - until 1h
Portuguese Community Centre celebrations: S. Joao ('95) / Divino Espirito Santo ('93, '94, '96) / Our Lady of Fatima ('94) 115 Echo Drive outdoor entertainment with srd	May 25, 26, 1996 June 24, 1995 September 3, 1994 May 22, 1994 May 30, 1993	'96 - from 17h-23h on 25; from 15h-23h on 26 '95 - from 17h-23h '94 (Sep) - from 13h-2130h '94 (May) - until 23h '93 - until 23h
Ottawa Folk Festival (CKCU) Britannia Park - Carling Avenue outdoor entertainment with srd	August 25 to 27, 2000 August 27 to 29, 1999 August 28 to 30, 1998 August 22 to 24, 1997 August 23 to 25, 1996 August 26 to 27, 1995	'99 - until 24h '98 - until 24h '97 - until 24h '96 - until 24h '95 - until 24h
Ottawa Citizen Bluesfest/ Blues	July 5 to 9, 2000	

EVENT/ LOCATION/ TYPE OF ACTIVITY	DATES	EXEMPTION <i>The Noise By-law shall not apply so as to preclude the use of sound reproduction devices....</i>
Festival - 1999 & 2000 - Lebreton Flats - 1997/1998 - Confederation Park - 1996/1995 - Major's Hill Park outdoor entertainment with srd	July 7 to 11, 1999 July 3 to 6, 1997 July 5 to 7, 1996 July 7 to 9, 1995	'99 - until 23h '97 - until 23h '96 - until 24h '95 - until 23h
University of Ottawa Students' Federation - park. lot MacDonald/Colonel By Halls; Lib. - parking lot Nicholas/U of Ottawa (1998) - parking lot on campus (1994) - parking lot 1 (1993) - terrace of Unicentre/Tabaret Hall lawn (1992) outdoor entertainment with srd	Septemmer 9, 10, 1999 September 12, 1998 September 16, 1994 September 6, 1993 September 15, 17, 18, 1992	'99 - from 2030h-1h on 9, 20h-1h on 10 '98 - until 23h '94 - from 11h to 2230h '93 - from 17h to 23h '92 - until 23h
Gathering of Canadian Lebanese and Maronite Communities for Celebration of Virgin Mary St. Charbel Church, 245 Donald Street outdoor srd	August 12 to 15, 1999 August 14 to 16, 1998 August 10 and 11, 1996	'99 - under 65 dBA from 10h to 23h '98 - from 10h to 23h '96 - from 10h to 24h
Canada Day gatherings various parking lots in Market area - associated restaurants/bars outdoor entertainment with srd	July 1, 1999 July 1, 1998 July 1, 1997	'99 - until 24h '98 - until 24h '97 - until 24h
La Cité Collégiale Orientation Day	September 9, 1999	'99 - under 65 dBA from 11h to 24h on campus and in gym

EVENT/ LOCATION/ TYPE OF ACTIVITY	DATES	EXEMPTION <i>The Noise By-law shall not apply so as to preclude the use of sound reproduction devices....</i>
Aviation Parkway Campus outdoor activities with srd	September 10, 1998 September 11, 1997	'98 - from 11h to 24h on campus; @ concert 18h to 24h in gym '97 - from 18h to 24h in the gym
Wallack Private/Karsh Court Tenant's Association community celebration/street party Wallack Private	June 22, 1996 July 15, 1995 June 25, 1994	'96 - until 23h '95 - until 23h '94 - between 17h and 22h
H.O.P.E. Volleyball Festival Mooney's Bay Park outdoor entertainment with srd	35986	'98 - under 65 dBA until 23h
Victoria Island Pow Wow Committee Tatagwa Traditional Pow-wow Victoria Island/Lebreton Flats outdoor entertainment with srd	June 18 to 20, 1999 June 19 to 21, 1998	'99 - from 9h to 21h '98 - from 9h to 21h
Festa San Rocco outdoor entertainment with srd	August 13-15, 1999	'99 - until 23h
National Capital Dragon Boat Race Festival Rideau Canoe Club and Mooney's Bay outdoor activities with srd	June 26 and 27, 1999	'99 - under 65 dBA from 830h-11h on 26, and from 930h to 17h on 27
4 then-unspecified outdoor concerts (Edgefest and Lilith Fair) Frank Clair Stadium, Lansdowne Park	between June and September of 1998	'98 - until 23h
Cirque du Soleil NCC land b/w Booth and Broad Street performances involving the use of srds	October 17, 23, 24, 30, 31, 1998 November 6, 7, 1998	'98 - until 2330h
Autumn Moon Festival	September 6 and 13, 1997	'97 - from 12h until 16h

EVENT/ LOCATION/ TYPE OF ACTIVITY	DATES	EXEMPTION <i>The Noise By-law shall not apply so as to preclude the use of sound reproduction devices....</i>
Empress Street outdoor event		
Fete Caribe 97 NAC Terrace; outdoor entertainment	35657	'97 - until 23h
Barenaked Ladies band Frank Clair stadium, Lansdowne Park outdoor concert after football game	34877	'95 - until 24h
Kilborn Tenant Association 1670 Kilborn Avenue celebration involving the use of srd	34922	'95 - until 17h
Liberation of Holland Celebration (50 th anniversary); Major's Hill Park street dance and entertainment	34824	'95 - until 24h

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December 16, 1999

ACS1999-PW-OPS-0005
(File: EW-1870-9)

Department of Urban Planning and Public Works

Ward/Quartier
City Wide

Action/Exécution

- Community Services and Operations Committee / Comité des services communautaires et des opérations
- City Council / Conseil municipal

4. The Community Pride Program - Partnership with the Canadian Tulip Festival

Le Programme de fierté civique - Partenariat avec le Festival canadien des tulipes

Recommendations

1. That the Commissioner of Urban Planning and Public Works be authorized to enter into an agreement for a three-year promotional partnership between the City of Ottawa's Community Pride Program and the Canadian Tulip Festival to promote each other's programs, as detailed in Document 1.
2. That the Commissioner of Urban Planning and Public Works be authorized to make minor administrative changes to the partnership agreement as necessary.



December 17, 1999 (7:23a)

Edward Robinson
Commissioner of Urban Planning and Public Works

PM/GA:pm

Contact: George Assaff - 244-5300 ext. 1+3096
Paul McCann - 244-5300 ext. 1+3363



December 17, 1999 (10:16a)

Approved by
John S. Burke
Chief Administrative Officer

Financial Comment

Subject to City Council approval of these recommendations, funds will be identified in the Department of Urban Planning and Public Works operating estimates for future years for the Community Pride Program. All financial conditions in this agreement will be funded from within the approved operating budget for the Community Pride Program.



December 16, 1999 (1:41p)

for Mona Monkman
City Treasurer

CP:cds

Executive Report

Reasons Behind Recommendations

Recommendation 1

In 1994, City Council endorsed the implementation of a Community Pride Program for the City of Ottawa to address and promote cleanliness and beautification of the City. A major initiative of the Community Pride Program is the annual “Spring Cleaning the Capital” campaign whose principle goal is to promote community awareness among residents of their important role in helping to maintain Ottawa's status as a clean, litter free city.

The Spring Cleaning the Capital campaign is an important part of the department's annual spring clean up efforts. Involving the community in the clean up efforts not only assists the department in its work but also underlines the important partnership between the City and the community for keeping the City clean.

Initially launched as a one-week initiative, Spring Cleaning the Capital has grown to a month long campaign which is now held between mid April and mid May. Expanding the program to cover a one-month period has provided the various individuals/groups involved in the campaign with four weekends to undertake clean up projects. The four weekends allows for clean up projects to be rescheduled in case of unfavorable weather conditions. As well, advancing the start of the campaign to mid April has allowed the clean up projects to start earlier in those years of an early spring.

The number of participants in the annual Spring Cleaning the Capital campaign has grown over the years since it was first launched in 1994. The 1999 campaign has been the most successful to date involving 250 groups representing over 17,500 registered volunteers.

Recently, the department has been approached by the Canadian Tulip Festival to initiate a partnership with the Community Pride Program, as outlined below and detailed in the attached Document 1, in order to promote each other's programs. The Canadian Tulip Festival is a community-based, non-profit organization which began in 1953 as a celebration of spring. Since then the Canadian Tulip Festival has grown to be the largest tulip festival in the world. Each spring, tourists and residents alike are drawn to the heart of the Ottawa-Hull region to enjoy the tulips and varied activities offered by the Canadian Tulip Festival. Recently, the Festival has introduced the annual "Paint the Town Tulip" campaign which is undertaken each fall to promote the planting of bulbs throughout the region, thereby ensuring that the National Capital Region maintains its status as the Tulip Capital as well as setting the stage for the following year's festival.

The Canadian Tulip Festival and the City's Spring Cleaning the Capital campaign both have mandates for keeping Ottawa clean and beautiful and both are celebrated annually in the spring. The department is of the opinion that it would be appropriate to form a partnership for promoting each other's programs. The promotional partnership would be mutually beneficial since both parties would receive increased exposure for their programs.

The Canadian Tulip Festival has proposed a three year promotional partnership beginning in the year 2000 and culminating in the year 2002 which is the 50th anniversary of the Tulip Festival. (Although the promotional partnership is proposed for three years it can be cancelled by the City anytime after one year). The partnership would involve the following elements:

- The Canadian Tulip Festival will be recognized as a promotional partner of the City's Spring Cleaning the Capital Campaign in all promotions of the Spring Cleaning the Capital Campaign during the term of the partnership. This will involve including the logo of the Canadian Tulip Festival on all print advertising, campaign brochures, posters and registration forms as well as acknowledgement as a promotional partner at community events.
- The City's Spring Cleaning the Capital Campaign will be recognized as a promotional partner of the Canadian Tulip Festival in select regional promotions of the Festival. This will include the Spring Cleaning the Capital logo being featured in various Festival media relations and publications, including "*the Guide to the Millennium Tulip Beds*", "*the Tulip Time Guide*", and "*the Calendar of Events*".
- The City's Community Pride Program will be recognized as a promotional partner of the Festival's annual, fall "Paint the Town Tulip" campaign. This will include the Community Pride logo being featured in all advertisements and publications of the "Paint the Town Tulip" campaign.

- The Canadian Tulip Festival will provide annually one-thousand admission tickets to the Canadian Tulip Festival. These tickets are to be distributed annually to each registered group of volunteers participating in the Spring Cleaning the Capital Campaign on the basis of two tickets per group of 5 people or more. Unused tickets will be used for other program related promotions.
- The City's Community Pride Program will promote the Canadian Tulip Festival's annual "Paint the Town Tulip" Campaign. This will involve the Community Pride Program undertaking promotions during the fall of the year to encourage residents and community groups to participate in the annual Paint the Town Tulip campaign and to beautify their area by planting "Tulip Community Gardens". All Paint the Town Tulip Community Gardens will be judged in the spring by the Festival. The goal for the fall 2001 campaign will be to have bulbs planted on every street in Ottawa in celebration of the Festival's 50th anniversary in 2002.
- The Canadian Tulip Festival will provide annually a candidate for an award for an individual or group using tulips in a beautification project. This award will be presented at the City's annual Community Pride Achievement Awards event hosted each fall.
- The Canadian Tulip Festival and the City of Ottawa will design and place reciprocal "hotlinks" between the City of Ottawa's website (Community Pride Program Page) and the Festival's website.
- In undertaking the partnership, it is acknowledged that the partnership is for the purpose of reciprocal promotion only and does not result in any financial responsibility by the City of Ottawa for activities undertaken by the Festival with respect to its programs.

The City of Ottawa is currently a supporter of the Canadian Tulip Festival providing an annual grant of \$62,900. As well, the City continues to be an active participant in the Festival through the extensive tulip beds it plants at City Hall every year. For this reason, the department is of the opinion that it would be appropriate to expand its support by partnering the Community Pride Program and the Spring Cleaning the Capital Campaign with the Canadian Tulip Festival.

Recommendation 2

It is recommended that the Commissioner of Urban Planning and Public Works be authorized to make minor administrative changes to the agreement as necessary, in order to accommodate any unforeseen changes to the partners' programs and to accommodate any beneficial improvements that may evolve as the partnership matures.

Consultation

This report and the attached Partnership Agreement has been reviewed by the Office of the City Solicitor and the Corporate Communications Branch.

Disposition

The Department of Urban Planning and Public Works will administer the Partnership Agreement.

List of Supporting Documentation

Document 1 Partnership Agreement

Part II - Supporting Documentation

Document 1

Partnership Agreement between The Corporation of the City of Ottawa and the Canadian Tulip Festival Inc.

THIS AGREEMENT made the day of , 1999.

BETWEEN

THE CORPORATION OF THE CITY OF OTTAWA

(hereinafter referred to as the "City")

OF THE FIRST PART,

AND

**CANADIAN TULIP FESTIVAL INC. / LE FESTIVAL
CANADIEN DES TULIPES INC**

(hereinafter referred to as "the Festival")

OF THE SECOND PART

WHEREAS the Corporation has instituted an annual program to encourage public participation in the clean-up, beautification and maintenance of the City of Ottawa known as the Community Pride Program (the "Program");

AND WHEREAS the Spring Cleaning the Capital Campaign and the Community Pride Achievement Awards Program are key components of the Program;

AND WHEREAS the Festival is a community-based, non-profit corporation who's purpose is to organize a series of events that celebrate Spring and Friendship, both symbolized by Tulips;

AND WHEREAS the Festival is responsible for the annual Canadian Tulip Festival and the Paint the Town Tulip Community Program for the enjoyment of all Canadians and visitors to Ottawa;

AND WHEREAS the Festival has submitted a proposal to the Corporation to mutually promote the above-noted programs and the Corporation has accepted the proposal;

AND WHEREAS the Festival and the Program have similar mandates for the beautification of the City of Ottawa, and thus there exists mutual benefit between the Festival and the Program;

NOW THEREFORE IN CONSIDERATION of the payment of One Dollar (\$1.00) and other good and valuable consideration now paid by the Corporation to the Festival and by the Festival to the Corporation, the receipt of which is hereby acknowledged by each party, the parties agree as follows:

1. The term of this Agreement is for one (1) year commencing on February 1, 2000. This Agreement shall automatically renew for two (2) further one (1) year periods on similar terms and conditions unless the Corporation gives written notice of cancellation (the "Notice") not less than one (1) month prior to the expiration of this Agreement or the renewal period at which time this Agreement shall terminate and on the day so named in the Notice, this Agreement and all rights and privileges thereunder shall come to an end.
2. The Festival agrees to recognize the Corporation's Spring Cleaning the Capital Campaign as a promotional partner of the Canadian Tulip Festival in select regional promotions of the Festival at no cost to the Corporation. This will include but is not limited to the Spring Cleaning the Capital logo being featured in various Festival media relations and publications, including "*the Guide to the Millennium Tulip Beds*", "*the*

Tulip Time Guide”, and “*the Calendar of Events*”.

3. The Festival agrees to recognize the Corporation’s Community Pride Program as a promotional partner of the Festival’s annual, fall “Paint the Town Tulip” campaign at no cost to the Corporation. This will include but is not limited to the Community Pride logo being featured in all advertisements and publications of the “Paint the Town Tulip” campaign.
4. Prior to March 15, 2000, 2001 and 2002, the Festival shall provide to the Corporation one thousand (1,000) tickets for admission to the Canadian Tulip Festival at no cost to the Corporation. These tickets shall be distributed to each registered group of volunteers participating in the Spring Cleaning the Capital Campaign on the basis of two tickets per group of 5 people or more. Unused tickets will be made available by the Corporation for other program related promotions.
5. The Festival agrees to nominate an individual or group using tulips in its beautification plans for an award to be presented as part of the Community Pride Achievement Awards each Fall. Criteria for the award shall be established jointly by the Corporation and the Festival.
6. Prior to March 15, 2000, the parties agree to design and place reciprocal “hotlinks” between the Corporation’s website and the Festival’s website.
7. The Internet component shall be reviewed and approved by the Chief Communications Officer and the Commissioner of Urban Planning and Public Works prior to implementation.

8. It is understood and agreed by the parties that all publicity and advertising shall conform to all applicable Federal or Provincial statutes, Municipal By-laws and the policies of the Corporation.
9. It is understood and agreed that the Festival shall receive the following recognition at no cost to the Festival:
 - (a) the logo of the Festival included on all Spring Cleaning the Capital print advertising;
 - (b) the logo of the Festival on the Spring Cleaning the Capital brochure;
 - (c) the logo of the Festival on the Spring Cleaning the Capital poster;
 - (d) the logo of the Festival on the Spring Cleaning the Capital registration form; and
 - (e) acknowledgement of the Festival as a Program Partner at community events.
10. The Corporation agrees to participate in promotion of the Festival's Paint the Town Tulip Campaign in the fall through the Community Pride Program by encouraging residents and groups to participate in the Paint the Town Tulip Campaign and to beautify their area by planting Tulip Community Gardens.
11. The Festival acknowledges and agrees that the status of Program Partner as outlined in this Agreement is for the purposes of reciprocal promotion only and does not result in any responsibility financial or otherwise, by the Corporation for activities undertaken by the Festival with respect to its programs.
12. The Festival shall indemnify and save harmless the Corporation from any and all claims, demands, causes of action, loss, costs or damages that the Corporation may suffer, incur or be liable for resulting from the performance of the Festival of its obligations under this Agreement, save and except damages, claims, demands, actions, or causes of action arising out of or as a result of the actions of the corporation, its agents or employees.

13. The Corporation shall have the right to terminate this Agreement if operational or budgetary requirements eliminate or substantially reduce the Program.
14. The Corporation shall have the right to terminate this Agreement on the following basis:
 - (a) the Festival uses the Corporation's name outside the parameters of this Agreement and without prior written consent; or
 - (b) the Festival is convicted or is found to have contravened any Federal, Provincial or Municipal laws or regulations related to the activities pursuant to this Agreement.

The Commissioner of Urban Planning and Public Works shall exercise the right of termination pursuant to this paragraph and paragraph 13 and in his absence, the Chief Administrative Officer shall exercise these rights on behalf of the Corporation.

15. It is acknowledged and agreed by the parties that information pertaining to this Agreement is subject to the provisions of the *Municipal Freedom of Information and Privacy Act*, R.S.O. 1990, c. M56, as amended.
16. This Agreement constitutes the entire agreement between the parties and supercedes any verbal or other agreements between the parties with respect to the Canadian Tulip Festival and the Community Pride Program.

WITNESS THE CORPORATE SEALS OF the parties attested by their duly authorized signing officers.

SIGNED, SEALED AND DELIVERED:

**THE CORPORATION OF THE CITY
OF OTTAWA**

**CANADIAN TULIP FESTIVAL INC. /
LE
FESTIVAL CANADIEN DES TULIPES
INC.**

Per: _____
Name and Title

Per: _____
Name and Title

Per: _____
Name and Title

Per: _____
Name and Title