

**Report to  
Rapport au:**

**Ottawa Board of Health  
Conseil de santé d'Ottawa**

**March 17, 2014  
17 mars 2014**

**Submitted by  
Soumis par:  
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**Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE      File Number: ACS2014-OPH-IQS-0004**

**SUBJECT: 2013 OPERATING BUDGET YEAR END RESULTS – BOARD OF HEALTH FOR THE CITY OF OTTAWA HEALTH UNIT STATUS REPORT**

**OBJET: RÉSULTATS DU BUDGET DE FONCTIONNEMENT DE LA FIN DE L'EXERCICE 2013 – RAPPORT D'ÉTAPE DU CONSEIL DE SANTÉ DE LA CIRCONSCRIPTION SANITAIRE DE LA VILLE D'OTTAWA**

#### **REPORT RECOMMENDATIONS**

**That the Board of Health for the City of Ottawa Health Unit receive this report for information.**

## **RECOMMANDATIONS DU RAPPORT**

**Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa prenne connaissance du présent rapport à titre d'information.**

## **BACKGROUND**

The purpose of this report is to present the Board of Health with the 2013 operating results for Public Health Programs. Ottawa Public Health (OPH) management actively review quarterly results to ensure that spending and revenue results are not indicative of any underlying issues needing to be highlighted or addressed.

The 2013 operating budget year end results present actual year end revenues and expenditures against the amounts previously budgeted for the year.

## **DISCUSSION**

Document 1 provides operating budget details on year end results for the various Ontario Public Health Standards. Financial information is presented by funding type, which includes cost-shared (75% province and 25% city); city funded (100% municipal); and provincial or federal funded (100% provincial or federal) along with a breakdown by specific program.

Document 2 provides compensation information showing the actual salary, benefits and overtime costs incurred by OPH for the full 2013 budget year.

## **Year End Results**

As indicated in the Q2 operating status report OPH was projecting a balanced financial position for the 2013 fiscal year. OPH ended with a small deficit of \$0.014 million, which represents 0.03 percent of the \$52.21 million total operating expenditure budget. The deficit will be funded by municipal revenue in order to balance the year.

**Table 1 - Summary of 2013 Actual Year end Results**

<b>2013 Actual Results</b>	<b>Annual Expenditures (\$000)</b>	<b>Annual Provincial Revenue (\$000)</b>	<b>Annual Municipal Revenue (\$000)</b>	<b>YTD Net Surplus/ (Deficit) (\$000)</b>
Ontario Public Health Standards (Cost Shared Programs)	41,586	30,507	11,065	-14
Public Health City Funded Programs	800	0	800	0
Provincial/Federal Funded Programs	10,152	10,152	0	0
<b>Ottawa Public Health</b>	<b>52,538</b>	<b>40,659</b>	<b>11,865</b>	<b>-14</b>

### **2013 Accomplishments**

#### *Provincial One-time Funding*

In 2013, OPH achieved increased funding during the Ministry of Health and Long-Term Care's annual one-time funding request process. The province approved one-time funding totalling \$695K. Initiatives included: Vaccine Room Retrofit (\$301K), West Nile Mapping tool (\$20K), Catch-up Vaccination Clinics (\$50K), Peer-based HIV Testing Blitz (\$82K), Tablets for Smoke-Free Ontario Enforcement (\$24K), and French Language Community of Practice (\$83K). Provincial approval was received on August 15. All funding available to Dec 31, 2013 was fully expensed by the deadline.

In 2014, OPH will apply for additional one-time funding as part of the Ministry's annual grant application process.

#### *Vaccine Room Retrofit*

The construction activities were completed on time and on budget. The new integrated Vaccine Distribution Centre opened for business in September 2013, as planned, to align with the start of the flu season and the school immunization cycle. The total expenditures were \$297K on an approved budget of \$301K.

## Year End Compensation Results

Document 2 shows the operating status for OPH compensation expenditures up to December 31, 2013. The year-end financial information shows OPH has spent 100% of its total compensation budget during the 2013 fiscal year.

## Operating Budget Adjustments and Transfers

A summary of the budget adjustments and transfers made, either through the delegated authority given to the Medical Officer of Health or through Board and Council approved reports, is included in the quarterly operating status reports. Table 2 identifies the budget adjustment made during Q3 of 2013. There were no budget adjustments in Q4.

**Table 2 - Summary of Q3 2013 Operating Budget Adjustments**

<b>Funding Type</b>	<b>Expenditures (\$000)</b>	<b>Provincial Revenue (\$000)</b>	<b>Municipal Revenue (\$000)</b>	<b>Description</b>
Cost Shared	48.4	-223.74	-175.0	Provincial share of Vaccine Room Retrofit
One-time Projects	367	-328.7	38.0	Healthy Communities Partnership Fund; HIV Testing Blitz; Immunization Catch-up Clinics; Panorama; Workplace-based Smoking Cessation; French Language Services Community of Practice; West Nile Virus Risk Mapping Tool; and Smoke-free Ontario Enforcement Tablets
100% Base	203.6	-203.6	0	Healthy Smiles Ontario base increase; Chief Nursing Officer and Infection Prevention & Control Nurse inflationary increases
<b>Grand Total</b>	<b>618.9</b>	<b>-755.9</b>	<b>-137.0</b>	

## **RURAL IMPLICATIONS**

There are no rural implications to this information report.

## **CONSULTATION**

The purpose of this report is administrative in nature and therefore no public consultation is required.

## **LEGAL IMPLICATIONS**

There are no legal impediments to receiving the information in this report.

## **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications associated with this information report.

## **FINANCIAL IMPLICATIONS**

As outlined in the report.

## **ACCESSIBILITY IMPACTS**

There are no accessibility implications to receiving this report.

## **TECHNOLOGY IMPLICATIONS**

There are no technology implications associated with this report.

## **BOARD OF HEALTH STRATEGIC PRIORITIES**

The recommendations in this report support the Board of Health Strategic Priority E3: Measure and report publicly on progress; and, F4: Influence and align with provincial and municipal long-range strategic and financial plans.

## **TERM OF COUNCIL PRIORITIES**

There are no term of council priorities associated with this report.

## **SUPPORTING DOCUMENTATION**

[Document 1](#): 2013 4th Quarter Operating Status Report

[Document 2](#): 2013 4th Quarter Operating Status Compensation Summary

**DISPOSITION**

This report is provided for information.