

Office Use Only

Application Number: \_\_\_\_\_ Ward Number: \_\_\_\_\_ File Lead: \_\_\_\_\_

Application Received (dd/mm/yyyy): \_\_\_\_\_

Client Service Centre Staff: \_\_\_\_\_

Fee Received:

\$



# Feed-In-Tariff-(FIT) Application

## Application Form

Municipal Freedom of Information and Protection of Privacy Act

Personal information on this form is collected for the purposes of administering municipal requirements related to the Independent Electricity System Operator's Feed-in Tariff (FIT) application process for renewable energy projects, under the authority of the *Green Energy and Green Economy Act, 2009 (Ontario), as amended*. The information will be used to facilitate the completion of prescribed materials. Questions about this collection may be directed by mail to Manager, Business Support Services, Planning Infrastructure and Economic Development Department, 110 Laurier Avenue West, Ottawa, K1P 1J1, or by phone at (613) 580-2424, ext. 24075.

### Section 1: Background Information

Site Address or Location:

Have you pre-consulted with City Staff?  Yes  No

If **yes**, please indicate the date of the pre-consultation. (dd/mm/yyyy)

Have you pre-consulted with the Ward Councillor?

Yes  No

If **yes**, please indicate the date of the pre-consultation. (dd/mm/yyyy)

**A separate form is required for each Feed-in-Tariff (FIT) Application. If you require additional information, please contact the Rural Affairs Office at [ruralaffairs@ottawa.ca](mailto:ruralaffairs@ottawa.ca) or dial 3-1-1 to speak with Rural Strategist to determine if your proposal is eligible for a Municipal Council Blanket Support Resolution.**

### Applicant/Agent Information:

\*Name:

\*Mailing Address:

\*Telephone:

\*Email Address:

### Registered Property Owner Information:

Same as above

\*Name:

\*Mailing Address:

\*Telephone:

\*Email Address:

**Site Details**

Legal Description:

Lot frontage:

 m

Lot depth:

 m

Lot area: \_\_\_\_\_ m<sup>2</sup>

**Or**

Lot area: (irregular lot)

 m<sup>2</sup>

**Proposal Details**

**Type of Renewable Energy Proposed:**

Brief description of the proposal including renewable energy type (rooftop solar, non-rooftop solar, wind, waterpower, etc.):

Select the form(s) that you require to be completed by the City:

- Municipal Council Support Resolution
- Municipal Council Confirmation Resolution
- Land Use Exemption Resolution
- Notice to Proceed
- Zoning Certificate
- Other

## Section 2: Application Type And Fees

**Fees must be paid in full at the time of application submission.**

Please select and fill in only **one** of the following options:

**Application Type:**

- |                                                              |          |
|--------------------------------------------------------------|----------|
| <input type="radio"/> Site Specific Resolution and Form(s)   | \$413.58 |
| <input type="radio"/> Blanket Support Resolution and Form(s) | \$236.17 |
| <input type="radio"/> Form(s) Only – No Resolution Required  | \$236.17 |

Note: There is no charge for a Municipal Council Blanket Support Resolution. Please contact the Rural Affairs Office at [ruralaffairs@ottawa.ca](mailto:ruralaffairs@ottawa.ca) or dial 3-1-1 to speak with a Rural Strategist to determine if your proposal is covered by a blanket support resolution.

Fees Total: \_\_\_\_\_

## Section 3: Submission Requirements

### Technical Requirements

After submitting the application, email the following information to [ruralaffairs@ottawa.ca](mailto:ruralaffairs@ottawa.ca)

- Detailed description of the proposal
- Map of the subject property and adjacent properties
- Information about the land uses on the site and surrounding properties
- Zoning (Refer to GeoOttawa)
- Soil classification information (if applicable)
- If a land use restriction exemption resolution is being requested clearly indicate the IESO requirements that are unable to be met
- A copy of the required form(s) with applicable sections completed by the applicant

## Section 4: Declarations

### Authorization by the Owner allowing the Applicant to submit the Application

The Registered Property Owner must complete this section to authorize an Applicant to submit this application and supporting information on their behalf.

If the application is to be signed by an Applicant on behalf of the Owner, the following authorization must be completed or the owner must submit a letter of authorization. Declarations included within this section must contain original signatures and seals.

I,  am the owner of the land that is subject of this application and I authorize  
 to make this application on my behalf.

Date (dd/mm/yyyy):

\_\_\_\_\_  
Signature of Owner

### Affidavit or Sworn Declaration that the Information is Accurate

The person carrying out the application (Registered Property Owner or Applicant) must complete the sworn declarations in this section:

I, , of the City of  solemnly declare that all of the above statements contained in the application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under Oath and by virtue of *The Canada Evidence Act*.

#### Sworn (Or Declared) Before Me

At ,

This  day of ,

\_\_\_\_\_  
Commissioner of Oaths

\_\_\_\_\_  
Signature of Applicant or Owner