



Private Approach Permit Application

East of Bank Street 613-580-2424 ext. 16049
West of Bank Street 613-580-2424. ext. 30082
Fax 613-580-2608

Planning, Infrastructure and Economic Development
100 Constellation Crescent, Ottawa, ON, K2G 6J8, Mail Code: 26-61

I, wish to apply for a :

1. Residential Private Approach or Widening for a single residence, farm or field (\$155.00)
 - With ditch/inspection for culvert (additional \$91.00)
2. Commercial, Industrial or Multi-residential Private Approach or Private Approach Widening
 - 1-49 parking spaces (\$268.00) 50-99 parking spaces (\$537.00)
 - 100 or more parking spaces (\$687.00)
3. Temporary Access (\$155.00)
 - With ditch/inspection for culvert (additional \$91.00)
4. Closure of a Redundant Approach (\$155.00)

to the property at (street address):

Please provide a sketch, site plan or survey that clearly indicates:

- property lines, dimensions of lot, and any structures on the property;
- location and width of existing and proposed driveway; and
- location of curb, sidewalk, and any road allowance features (fire hydrant, tree, etc.).

Applicant's Contact Information

Address:

City: Province: Postal Code:

E-mail address: Phone Number:

Signature _____

Date _____

Homeowner Representative

Personal information on this form is collected by the City of Ottawa under the authority of Municipal Act, 2001, S.O. 2001, c.25, ss.8-10, as amended, and By-law No. 2003-447, as amended, for the purposes of administering and issuing permits for private approaches on City roads. For further information, please contact ROW Permit Office, Planning and Growth Management Branch, 100 Constellation Crescent, 613-580-2424 ext. 16000.

For Office Use:

Client Service Centre	<input type="text"/>	Name of Clerk	<input type="text"/>
Receipt Number	<input type="text"/>	Date	<input type="text"/>

A non-refundable fee in the amount of \$ is enclosed. Please make cheque or money order payable to the City of Ottawa.

