



Application for a Residential Compassionate Grant for Sewer Backups

Complete the following application and send with supporting documents to the:

Residential Compassionate Grant Program
City of Ottawa
Environmental Services Department
951 Clyde Avenue
Ottawa, ON K1Z 5A6

Telephone: 3-1-1
Fax: 613-728-6928
TTY: 613-580-2401
E-mail: compassionategrant@ottawa.ca
Internet: ottawa.ca

<< PLEASE PRINT >>

Applicaton Information: Provide both addresses if the mailing address is different from the property address.

Are you the property owner? YES NO Are you the tenant? YES NO

If you are the property owner please provide your Tax Roll #: 0614 -

Resident's Name(s):

Property Address:

Mailing Address:

(with postal code)

Home Telephone: Telephone: (Bus / Other)

E-mail Address:

Sewer Backup Information: Provide a brief description of the sewer backup and loss that you experienced.

1st Backup:	1st Date:	<input type="text"/>
	Description:	<input type="text"/>
2nd Backup:	2nd Date:	<input type="text"/>
	Description:	<input type="text"/>
3rd Backup:	3rd Date:	<input type="text"/>
	Description:	<input type="text"/>

Documentation: Provide the following information with your application.

1. Proof of residence or ownership during all 3 backups (Include a copy of deed, land transfer, lease or rental agreement).
2. Proof of \$1,000 damage during the most recent backup (Attach invoices).
3. Proof of 3 sewer backups experienced during significant rainfall events.
Provide the following:
 - ▶ Dates for each sewer backup, and
 - ▶ City of Ottawa incident Numbers (if available), and
 - ▶ Copies of claims or reports submitted to City of Ottawa for each backup (include invoices and photographs etc.) or
 - ▶ Copies of insurance documents submitted for each backup (include invoices, letters, photographs, reports etc.) or
 - ▶ A signed affidavit prepared by a Lawyer or Notary Public affirming that you have experienced 3 sewer backups during significant rainfall events. (The affidavit must provide information regarding the dates and circumstances of the 3 backups).

Terms and Conditions: Please refer to the Compassionate Grant Policy and program information before you complete this application. A copy of this information is available upon request or can be downloaded from the Residential Compassionate Grant website on ottawa.ca

1. I acknowledge that the City's offer of a compassionate grant for sewer backups in my home is provided through a general program, and is not an admission of liability by the City of Ottawa in relation to any past sewer backup or flooding of my home.
2. I understand that the grants are offered independently from other programs and that my application for a Residential Compassionate Grant for Sewer Backups does not prevent me from applying to other City programs.
3. I understand that any grant funds paid under this program will be deducted from any potential future claim payment by the City in order to avoid the duplication of damage payments.
4. I understand that this program is offered to all City of Ottawa residents who experience 3 sewer backups in their homes in any 15-year period and is specific to sewer backups during significant rainfall events.
5. I acknowledge that the City of Ottawa will verify the status of the property tax account for the property referred to in this application to confirm that the property is not in tax arrears for the purposes of determining eligibility for a compassionate grant.

Dated At , Ontario, this day of , 20

(Municipality)

(Day)

(Month)

(Year)

(Printed name of Applicant)

(Signature of Applicant)

Personal information collected on this form is for the proper administration of the Residential Compassionate Grant Program, as approved by City Council on November 25, 2009 and established pursuant to subsection 107 of the Municipal Act, 2001 S.O. 2001, Chapter 25, and will only be used for the proper administration of the Program. Questions regarding the collection of this information may be addressed to the Residential Compassionate Grant Program: 613-580-2424 ext. 22300.